

## 1: What is a Salutation? (with pictures)

*I have observed that in my work place, whenever a mail is sent to more than one person (like an information, meeting request or a notice etc.), the mail starts with the salutation "Dear All".*

Arabic[ edit ] For formal correspondence, it is common to use: Al akh if male, and Al okht if female, followed by a first name. For more informal correspondence, Azizi if the reader is male, and Azizati if female. Common salutation for both formal and informal correspondence: This Concluding Doa comes right after the full name of the correspondent. If the name of the intended recipient is unknown, acceptable salutations are: In Catalan, there are many types of salutations: Dutch[ edit ] Dutch has two standard forms of salutation: The formal salutation, "Geachte", is most commonly used in present formal communication, while the informal salutation "Beste" appears in informal communication. However, there is a tendency, especially among the younger generations, to also use this salutation in formal situations. The standard formal Dutch salutation is followed by a title, a name and a comma: The standard informal Dutch salutation is followed by a name and a comma: If the informal Dutch salutation is used in a formal context, the salutation is followed by a title, a name and a comma: In the Netherlands the first prefix of the name is always capitalized In Belgian names are the slightly different: In the vast majority of names, the first prefix is always capitalized. In Dutch if the first name or initial is included, the prefix is never capitalized. Van den Berg Mr. From the Mountain is named Jan John so his name is written with first name as Jan van den Berg and with initials as J. This convention is also used when writing in Dutch to people of foreign nationality. The exception to this rule is when writing to a Flemish person. In that case the rule for Belgian names is used, and the surname prefixes are capitalized as registered. English[ edit ] The salutation "Dear" in combination with a name or a title is by far the most commonly used salutation in both British and US English, in both formal and informal correspondence[ citation needed ]. It is commonly followed either by an honorific and a surname, such as "Dear Mr. Smith", or by a given name, such as "Dear Mark". "John Smith" would not be common form. A comma follows the salutation and name, [1] while a colon is used in place of a comma only in US business correspondence[ citation needed ]. This rule applies regardless of the level of formality of the correspondence[ citation needed ]. Dear Sir If the reader is male. Dear Madam If the reader is female. In older British usage and current US usage, the abbreviations " Mx ", "Ms", "Mr", "Dr", and "Mrs" are typically followed by a period full stop , but it is common in recent[ when? Professional titles such as "Professor" are frequently used both in business and in social correspondence. Dignitaries and holders of certain public office like "Mr. President" or "Dear Madam Secretary". It is often the only option for nonbinary people, as well as those who do not wish to reveal their gender. It is a gender-neutral title that is now widely accepted by the Government of the United Kingdom and many businesses in the United Kingdom. For example, if one is writing a business letter to a woman, "Ms. Mesdames addresses many women; pronounced "Meydammes". The severe and old-fashioned formality of such a salutation makes it appropriate for very formal correspondence for example, addressing a head of state, or a letter to the editor , but in the same way the formality and stiffness of such a salutation would make its use in friendly social correspondence inappropriate. Monsieur, for a man. Madame, for a woman the former distinction between a young or hopefully unmarried woman, with its distinct salutation, Mademoiselle, and an adult or married woman, Madame, is now considered rude; indeed, the usage of "Mademoiselle" has been prohibited in official documents since When writing to an adult woman, one uses Madame, unless one knows the person prefers Mademoiselle. According to a traditional custom which is sometimes still followed by some people, one could also use Mademoiselle when writing to a female artist actress, singer, etc. Cher Monsieur Dupuis used to be considered incorrect. However, maybe following English usage, such a construction is now rather common and deemed relatively formal. Note that in French, the abbreviation for Monsieur is M. In some cases, the wife of a dignitary may be entitled to a special address: This is often done for doctors of medicine. For other doctors, it is not common, even if the use is increasing, following the Anglo-Saxon custom. Basically one has to be consistent with the address: The address may vary when writing to dignitaries. For instance, one will use: Various specific salutations exist for some orders. Admiral, for a male general

officer except navy: Commandant for a male superior officer except navy: German[ edit ] German has two types of general salutations that are mutually distinguishable from one another - a formal and an informal form. The formal form distinguishes between the male or female gender of the recipient as a matter of courtesy. The male formal salutation begins with Sehr geehrter Herr, while the female formal salutation begins with Sehr geehrte Frau. It is possible but uncommon to include the full name e. Sehr geehrter Herr Johann Schmidt. Due to insufficient functionality of computer software used for mass communication, some companies tend to use more clumsy gender neutral formal salutations e. Informal salutations in German tend to begin with Hallo, meaning "hello", which is used universally, written and spoken, and which is gender neutral. Depending on the region, informal salutations also tend to begin with Moin north of Hannover , Servus typically in the south and south west , or other words, although only used by locals. A more personal informal salutation begins with Lieber male or Liebe female , meaning "dear", e. Lieber Paul, Liebe Annette - the latter should only be used if the recipient has been actually met in person or similar. It should be used with care because it can be otherwise perceived as patronizing or inappropriate, depending on the difference in age or social status. Specific salutations appear in German very similar to the way they do in English, with the exception that in the address block of a letter German must include all or multiple salutations that can be abbreviated Herr Dr. Schmidt, or Herr Prof. While in the opening of a letter the direct salutation is reduced to only the most important title Sehr geehrter Herr Dr. The same applies to female variant, Sehr geehrte Frau Prof. Further details in the German Wikipedia article de: Anrede Hindi[ edit ] In position of the English "Dear" are the words "Poojya", "Aadarneeya", or "Priya" from most formal to most informal , for social writing e. They would not usually be used for business writing. The second may be used in some instances, for example if writing to a teacher. Of these, "Shri" and "Shrimaan" are used to respectfully address married or presumed married men. Shri is most commonly used salutation in Hindi for a married male, while for a married woman, Shrimati is used. For unmarried and young boys Kumar is used, whereas Kumari is the salutation used for unmarried and young girls. Standard salutation[ edit ] The standard Italian salutation uses the normal style of address to the recipient of the letter, followed by a comma: Egregio Signore for a man or Signor if followed by the surname. Gentile Signorina for a single woman but it is seldom used in current Italian. Gentile Signora for a married woman or a single woman once it was used also for a single woman of high rank or age If the recipient holds a specific title: If the corresponding person is a doctor or holds Ph. Same rules is practiced in military environments. Following the above-mentioned titles, different types of salutations may be used: Most expressions must be modified to account for addressee gender and number. Caro, for example, becomes: Caro for a man; Caros for a group of men or a mixed group of men and women; Cara for a woman; Caras for a group of women. Architect , Engenheiro - Eng. Engineer , Padre - Pe. Each military or ecclesiastic rank has one abbreviation, and, historically, nobility ranks also had one - for example, one of the ways of addressing the Portuguese Monarch would be Sua Majestade Your Majesty abbreviated as S. Informal Salutations[ edit ] Informal salutations may or may not be followed by the name of the addressee, and almost never contain any titles.

## 2: Salutation | Definition of Salutation by Merriam-Webster

*Dear: This salutation is appropriate in many circumstances, whether you know the person well, or if they are a business acquaintance, a potential employer, or a supervisor. If you know the person well, use their first name only.*

Posted on To me, Dear all conveys laziness. A well-thought-out message should have a specific audience that the message applies to. Posted on In general, it does not hurt to use the salutation to affirm group identity. Either would work when addressing Posted on In the question: When a word is used in place of a proper noun, capitalize. I wrote about correct salutations for business letters and business email, prompting a If all your recipients belong to the same group, use the group name:. Salutations in Letters and Email Posted on Jan 15, For a simplified business letter, do not use a salutation. I do not provide this service, but Scribendi does excellent, fast work. Here is when to use it, how to capitalize it, and alternatives. Posted on If I cannot find a suitable salutation, I just dispense with it altogether. Dear reader, how do you start an email? Posted on Aug 24, One member of my book club never uses a salutation. Dear John et al. Can the Latin abbreviation et al. The use of et al. If it does not work as a replacement for "and so on," I do not recommend using it.

## 3: Writing Rules: Capitalizing Salutations and Closings in Letters

*If all else fails, a simple salutation such as, "Good morning" or "Good afternoon" is appropriate. Email is ultimately an informal way to communicate, and it's all too easy for the writer and the reader to become detached and alienated from each other.*

## 4: Salutation - Wikipedia

*A salutation is a greeting used in a letter or other written or non-written communication. Salutations can be formal or informal. The most common form of salutation.*

## 5: Salutation | Define Salutation at [www.enganchecubano.com](http://www.enganchecubano.com)

*Tags: greetings, is it appropriate to use the salutation dear all in a work, is dear all an appropriate intro for an email intended for no specific, orthography, capitalization of a in dear all, english language, business email salutations to a group updated, how to choose the right greeting for your cover letter, business writing.*

## 6: meaning - Usage of 'Dear All' - English Language & Usage Stack Exchange

*Salutation definition: Salutation or a salutation is a greeting to someone. | Meaning, pronunciation, translations and examples. And best of all it's ad free, so.*

## 7: The Best Letter Closings and Salutations

*Salutation definition is - an expression of greeting, goodwill, or courtesy by word, gesture, or ceremony. How to use salutation in a sentence. an expression of greeting, goodwill, or courtesy by word, gesture, or ceremony; regards.*

## 8: Email Salutations

*A salutation is a greeting we use at the beginning of an email, a letter, or a note. Even a text or an online comment can begin with a salutation. Even a text or an online comment can begin with a salutation.*

## 9: What are good closing salutations for letters

*Salutation definition, the act of saluting. See more.*

*The tale of despereaux full book The copyright law of the United States of America Jacquard fabrics. p145 After Marx and Sraffa Physiologic Basis of Mechanical Ventilation Dictionary of English and Spanish equivalent proverbs More Songs of the Nineties (90s) The giants pizza Mohammad: (peace be upon him the formative years Understanding Somalia and Somaliland Effective teaching strategies book His spiritual quest J. Wu, Y. Zhao andX Yin Introduction and use of DRGs in Belgium Marie Christine Closon, Francis H. Roger France, Julian Perelman Fee coding standard. Computable Economics (Arne Ryde Memorial Lectures) African Constitutionalism and the Role of Islam (Pennsylvania Studies in Human Rights) Toyota 3l engine repair manual The Challenges of Labour Audio radio handbook national semiconductor 1980 Wage determination under trade unions. The kitchen gardener Mexicans in Scottsdale The price of intimacy V. 10 Dead mans plack, An old thorn Miscellanies. Disability benefits Caroline Pratt and the City and Country school Mary E. Hauser An act enabling the people of New Mexico and Arizona to form a constitution and State Government, etc. Validating operational food insecurity indicators against a dynamic benchmark Bronzino (English Ed.) The banking system of the state of New York Because of winn dixie An introduction to the study of literature wh hudson Technological change, employment, and spatial dynamics Lexikon Fur Theologie Und Kirche Vol. 5 (Lexikon Fur Theologie Und Kirche) Cognitive growth outside of the home Mountain gorillas Begotten not made Electromagnetic backscattering by plates and disks Sight for books*