

1: Williams v. Big Picture Loans, LLC, cv 1:11-cv-00001-AMC Document 1-1 Filed 01/11/11 Page 1 of 1

*How to Turn a Scanned Document Into Microsoft Word Document In this Article: Article Summary Converting a Scanned PDF Converting a Scanned Image Scanning a Document into a Word File Community Q&A This wikiHow teaches you how to convert a scanned document into an editable Word document on your computer.*

What is a Document Scanner? A document scanner is a scanner with an Automatic Document Feeder ADF , designed to take stacks of paper documents and scan them automatically. What do you get for your extra money? The faster the scanner, the less time it takes to scan huge volumes of paper. Time is always the biggest cost in large scanning projects. Time is the most valuable thing in life, next to money, which time also is. So you want a fast scanner. Other than speed, you need to consider whether you have special requirements like portability, color detection, imprinting and other specialty features. Virtual ReScan or VRS is included with many scanners and can make the image quality much more reliable while simplifying the settings interface. However, many scanners without VRS have equally good image enhancement software built in. ScanStore has a handy scanners guide that has more information on scanner features and how to select the best scanner for your requirements. How do you Scan Documents? The real first step is planning. First you have to get the documents ready. That means pulling any staples and paperclips, taping down loose edges, post-its, small documents and anything else that might get stuck in the document feeder. If you only have a few documents to scan, you can use free applications or the software that comes bundled with your scanner. Most scanners come with basic scanning software, and you can also use our SimpleView Freeware scanning and document viewing application. However if you have hundreds or thousands of documents to scan, you should invest in business-class scanning software like SimpleIndex. In some cases you will need to insert barcode separator sheets to indicate the start of each new document. You take these very neatly stacked piles of paper and feed them into the scanner. The neater the stacks, the less you have to open the thing up and pull out little bits of paper and staples, and generally makes for a more pleasant and swear-free work environment. Depending on the program it could require a little interaction or a lot to start scanning to the right place with the correct scanner settings. Most free programs will require you to use a "Save As" style dialog to scan and save files one at a time. Though improved scanner quality, image enhancement tools like Virtual ReScan and color scanning have greatly lessened this concern, the person working the scanner should know what the correct settings are for different types of documents, how to set them and how to adjust them to make very light or very dark images legible. The next step is for the scanned images to be processed. This means enhancing the image by straightening it, adjusting the color, cropping borders, removing hole punch mark--there are a variety of ways to improve the quality of scanned images. This not only makes them more readable to you, but also makes the next step more efficient Either from the text or from those barcodes you put between them in the first step. Remember those exceptions from the previous sentence? Now you have to handle those. Depending on the quality of the originals, the scanner and the recognition software, you could have a lot of exceptions to deal with or very few. In any case these will need to be reviewed by a human and have the missing data typed in. Once all the exceptions have been dealt with, the images are exported to the document repository. This can be a network share, cloud service, SharePoint server, document management system , custom database or a variety of business applications that support attaching digital files. How do you Find and View Scanned Documents? When your images are saved in one of the aforementioned document repositories, they need to have relevant keywords and data associated with them so they can be organized and found later when you need them. The most basic way to do this is using folders and filenames on your hard drive. More advanced document mangement solutions will let you assign specific labels to each document such as name, date, reference numbers and any other information you might want to use to find each file. They can also include integrated viewers, storage systems, security and records management functions. So before you begin choosing a scanning solution, you need to think about what type of document repository you need and what information you will use to label and organize those file in that repository. Some things to consider when selecting a document repository are: Who needs access to the documents? People on the office network,

or people around the country or worldwide? Authorized users only or the general public? What information technology resources are available to support this solution? What is your budget? What searching capabilities do you need? What are the security, privacy or legal concerns of this application? When deciding what data you want to use to find your documents, consider these questions: How do people currently find this document? What information do they know about this file before they start looking for it? Is the data printed on the page somewhere? Is this data available in an existing database, Excel spreadsheet or XML file? Are you creating these documents yourself? Can you add a barcode with the data you need somewhere on it? Do you need to be able to search the contents of the document? Do I need to be able to search on this value so badly that someone has to type it in on every document? If you already have the data you can associate it with scanned images automatically without having to retype it. If the data is on the document as text or a barcode, it can be read from the image automatically with the right software. This process is discussed in detail in the next section. These are the biggest cost of any scanning project, so automating these processes is the key to keeping the overall cost low. Prepare the documents for scanning remove staples, insert separators, etc. Feeding the documents through the scanner Assigning keyword indexes to the documents so they can be found later The first two steps are physical. They are only made more efficient by good ergonomics and a faster scanner. The third step is done in software, either by typing or by reading the necessary data from the document itself. Types of OCR Software.

### 2: Online docx converter

*You can move it right or left to turn the picture. At the corner of the picture, there are arrows provided which can be used for increasing or decreasing the size. Thus, using the above steps you can insert a picture and format it to make the document illustrative.*

This is done to protect these files, which are usually system files, from accidentally being modified or deleted by the user. Unfortunately viruses, spyware, and hijackers often hide these files in this way making it hard to find them and then delete them. By following the steps below for each version of Windows you will be able to change the operating systems behavior so that you can see hidden and protected files. In this way you will be able to delete or replace files for troubleshooting purposes.

**Windows 95** To enable the viewing of Hidden files follow these steps: Close all programs so that you are at your desktop. Double-click on the My Computer icon. Select the View menu and then click Options. After the new window appears select the View tab. Scroll down until you see the Show all files radio button and select it. Press the OK button and close the My Computer window. Now your computer is configured to show all hidden files.

**Windows 98** To enable the viewing of Hidden files follow these steps: Select the View menu and then click Folder Options.

**Windows ME** To enable the viewing of Hidden files follow these steps: Select the Tools menu and click Folder Options. Under the Hidden files and folders section select the radio button labeled Show hidden files and folders. Remove the checkmark from the checkbox labeled Hide file extensions for known file types. Remove the checkmark from the checkbox labeled Hide protected operating system files.

**Windows NT** To enable the viewing of Hidden files follow these steps: Press the OK button and shutdown My Computer.

**Windows** To enable the viewing of Hidden files follow these steps: Put a checkmark in the checkbox labeled Display the contents of system folders.

**Windows Vista** To enable the viewing of Hidden files follow these steps: Click on the Start button. This is the small round button with the Windows flag in the lower left corner. Click on the Control Panel menu option. If you are in the Classic View do the following: Double-click on the Folder Options icon. Click on the View tab. Go to step 5. If you are in the Control Panel Home view do the following: Click on the Appearance and Personalization link. Click on Show Hidden Files or Folders. Remove the checkmark from the checkbox labeled Hide extensions for known file types. Press the Apply button and then the OK button. Now Windows Vista is configured to show all hidden files.

**Windows 7** To enable the viewing of Hidden files follow these steps. Please note a guide with images that shows the same steps can be found here: [How to show hidden files in Windows 7](#) Close all programs so that you are at your desktop. When the control panel opens click on the Appearance and Personalization link. Under the Hidden files and folders section select the radio button labeled Show hidden files, folders, or drives. Remove the checkmark from the checkbox labeled Hide protected operating system files Recommended. Press the Apply button and then the OK button.. Now Windows 7 is configured to show all hidden files.

**Windows 8** To enable the viewing of Hidden files follow these steps. When the Control Panel opens scroll down to the bottom and click on the More Settings option. The traditional Windows 8 Control Panel will now open. When it is open, click on the Appearance and Personalization link. Now Windows 8 is configured to show all hidden files.

**Windows 10** To enable the viewing of Hidden files in Windows 10, please follow these steps: When File Explorer opens, click on the View tab and then select Options. When the Folder Options screen opens, click on the View tab. You will now see various settings you can select. Now Windows 10 is now configured to show all hidden files.

**Conclusion** Now that you know how to see all hidden files on your computer, malicious programs such as viruses, spyware, and hijackers will no longer be able to hide their presence from you or people helping you. Please note that you will now see icons that were not previously visible. One of the most common concerns is that you will see a file called desktop. These are legitimate hidden files and can be ignored. If you have any questions please feel free to post them in our computer help forums. Users who read this also read: [How to show hidden files in Windows 7](#) Windows 7 hides certain files so that they are not able to be seen when you exploring the files on your computer. The files it hides are typically Windows 7 System files that if tampered with could cause problems with the proper operation of the computer. It is possible, though, for a user or piece

of software to set make a file hidden by enabling the hidden attribute in a particular file or How to remove a Trojan, Virus, Worm, or other Malware If you use a computer, read the newspaper, or watch the news, you will know about computer viruses or other malware. These are those malicious programs that once they infect your machine will start causing havoc on your computer. What many people do not know is that there are many different types of infections that are categorized in the general category of Malware. How to start Windows in Safe Mode Windows Safe Mode is a way of booting up your Windows operating system in order to run administrative and diagnostic tasks on your installation. When you boot into Safe Mode the operating system only loads the bare minimum of software that is required for the operating system to work. This mode of operating is designed to let you troubleshoot and run diagnostics on your computer. How to see hidden files in Windows 8 Windows 8 hides certain files so that you are not able to view them while exploring the files and folders on your computer. Windows has two types of files that Windows will classify as hidden and hide from the user. The second type of file are System

### 3: 3 Ways to Turn a Scanned Document Into Microsoft Word Document

*Convert or save document as pictures jpeg or other types of image file. Kutools for Word: Add New Advanced Features to Word // // // //*

My goal is to find solutions to undocumented or unsolved issues to help people out. See the screenshot below? My document contains a picture, it shows up as a small thumbnail, but I need the original high-resolution picture. There are several ways to retrieve or extract images from a Word document. I am going to be listing the top 3 ways to do so in this article. Feel free to use whichever way you want, but expect different results. Here is the article index here: Copying and pasting the image into a picture processing application Alright Saving the document as a web page and retrieving the generated images Nice! Well just open the document in Word and save it as. So here is my file: I am going to rename the file to "products. Now, double click your. In my case, Winrar does the job. If the document still opened with Word, you probably did not read carefully enough -- go back to the part where I say to follow this tutorial. Open the "word" folder as seen in the above screenshot. You should be seeing a "media" folder: These are the original images that were inserted in the documents, regardless of the size in which they appear when viewing your document. Unfortunately, the picture is copied in the same size as it appears in Word. This is obviously not the best way to go, but it can be easier and faster than the first option I described earlier. First, open your document in Word, then save it as a Web page: When offered to select the format, make sure to choose the "Web page" format The "Web page" option on the other hand exports the original images as well as thumbnails. Once the file is saved as a Web page, you will find that two new icons appear in your folder: Open the folder to reveal the images both in original and thumbnail sizes: You can now copy or save those files to other folders of your computer. In my opinion, we should be able to just right-click an image and see a "Save image as

## TURN DOCUMENT PICTURE TO pdf

### 4: Is there any way to disable the Windows 10 photo app from - Microsoft Community

*Convert doc to pdf without losing picture resolution quality I can create a pdf file by selecting Print and then the pdf button. The software I use to do this is no longer available to me.*

How To Insert Page Numbers? MS office word is generally used for writing text. However, you may like to insert picture as well because it can help in making the document illustrative as well as interesting. This is the reason we shall provide you with the right steps that can help in inserting pictures in your word file. Open the MS office word file in which you want to insert picture. Move over to the cursor to the part where you want to stick the picture. As you can see in the above screenshot, you need to move to the insert tab where you find the different options. Provided above is the screenshot for the dialog box that pops up after clicking Picture. In the dialog box, you can select the right picture to be inserted by moving over to the right drive in your computer. As you can see, after the right picture has been spotted, you need to click it and then select insert. The image can then be formatted as the picture is provided with tools for rotating and resizing. As you can see, the picture can be easily rotated and even resized. The rotating tool is present right in the center of the picture. You can move it right or left to turn the picture. At the corner of the picture, there are arrows provided which can be used for increasing or decreasing the size. Thus, using the above steps you can insert a picture and format it to make the document illustrative. After you have saved the image on to a location in your computer, you can use the same process as above for inserting the picture. After you have copied the image, move to the MS office word file and scroll to the part where you want to insert the image. After you have done this, the image gets pasted on the word file and you can format it for your use with the help of formatting tools like rotating tool or resizing tool. Thus, this is the main way you can paste the pictures in the word file. Try and paste random pictures to get a hang of things. Using pictures and incorporating them in your MS office word file may help in making impressive documents. So, follow these steps to learn the use of some of the basic tools of MS office word.

### 5: Turn off picture compression - Office Support

*32 Pictures You Need To See Before You Die. You haven't truly lived until you've seen these pictures.*

### 6: Clement Nedelcu's Development Journal: Top 3 ways to extract images from .docx/.doc Word documents

*Click the "Insert" tab. Click the "Picture" button on the tab's ribbon. When the Insert Picture window pops up, browse to the first image to attach to the Word page.*

### 7: How to see hidden files in Windows

*Click a picture that you want to turn into a PDF to open the picture. If you want to create a PDF with more than one image in it, first click Select in the upper-right side of the Photos window, then click each photo that you want to add to the PDF.*

### 8: How to Save a Word Document as a Picture | HowStuffWorks

*Indiana photographer goes viral for newborn's 'A Christmas Story' photo. Men save bald eagles from drowning in Alabama. Man wins lottery prize by picking Red Sox jersey numbers.*

### 9: How to Add Attachments to MS Word | www.enganchecubano.com

*Place [www.enganchecubano.com](http://www.enganchecubano.com), .tiff, .giff, .bmp, or any other image format that is compatible with Illustrator or*

## TURN UMENT N PICTURE TO pdf

*Photoshop into the program. Please create a separate layer for your image and lock it down so you can trace without the image moving around.*

*Recent developments in light beating spectroscopy J.D. Harvey Under The Eagles Beak Romantic visualities Toward a sociology of women Comparison of foreign lobbying registrations Wests intermediate Lotus 1-2-3 for Windows, release 5 How to Prepare for the LAST/ATS-W/NYSTCE Natural microporous materials in environmental technology Bigger muscles in 42 days Sourcebook of magic Women and the use of military force Management in social work coulshed V.VIII The period of war Communism (1918-1920) Charismatic catholic prayer service remove spirits Book 4 Kingdom of Heaven Ch. 5 Visions Art of war book Roller coaster tycoon pinball manual Supporting caste tab book El Avance del Movimiento Revolucionario Require de Una Enconada Lucha Contra La Socialdemocracia y El Liq Between past and present The anthropocene. Clay (Artworks for Kids) Story of the world volume 3 Digital electronics principles and applications by soumitra kumar mandal God, Are We There Yet? Apuleius of Madauros Ian H. Henderson Invitation to C\*-algebras and topological dynamics Political history of suriname Save tiger project in india Report of Professor Gamgee on the splenic or periodic fever of cattle. Crop Circles and Isis Witnesses, testimony, and credibility R crumb book of genesis What is sport development Highway noise abatement Efficacy and Commercialization of Neem Products (Junior Readers Series, 38, 38) Oeuvres (Pleiade Series : Tome 1) You deserve nothing book Marshaling social support The unslumming slum*